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RULES AND ORDERS

OF THE

SOCIETY

INSTITUTED AT LONDON,

FOR THE

ENCOURAGEMENT

OF

ARTS, MANUFACTURES,

AND

COMMERCE.

LONDON:

PRINTED, BY ORDER OF THE SOCIETY,

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C O N T E N T S.

S E C T. I.	
<i>OF the Officers, and Manner of their Election,</i>	Page 5
S E C T. II.	
<i>Duty of the President, Vice-Presidents, and Chairmen,</i>	8
S E C T. III.	
<i>Business of the Secretary,</i>	9
S E C T. IV.	
<i>Business of the Assistant Secretary,</i>	10
S E C T. V.	
<i>Business of the Register,</i>	11
S E C T. VI.	
<i>Business of the Collector,</i>	12
S E C T. VII.	
<i>Meetings of the Society,</i>	13
S E C T. VIII.	
<i>Order of the Proceedings of the Society,</i>	14
S E C T. IX.	
<i>Order of Proceedings at a general or an extraordinary general Meeting,</i>	19

C O N T E N T S.

	S E C T. X.	
<i>Election of Members,</i>		Page 20
	S E C T. XI.	
<i>Of Committees,</i>		22
	S E C T. XII.	
<i>Of Rewards,</i>		25
	S E C T. XIII.	
<i>Resolutions,</i>		27
<i>Form of Bequest to the Society,</i>		29
<i>Balloting List, and Papers referred to,</i>		30, 31, 32

R U L E S.

RULES and ORDERS.

S E C T. I.

Of the Officers, and Manner of their Election.

I. **T**HERE shall be one President, twelve Vice-Presidents, two Chairmen to each of the standing Committees of the Society, a Secretary, an Assistant Secretary, a Register, and a Collector of the subscription money; which officers shall be elected, by ballot, on the twenty-second day of March, annually; unless when that day happens on a Sunday, in which case, the election to be on the following day; and on that day no other business of the Society shall be transacted.

II. In order to this election, the President, one of the Vice-Presidents, or, in their absence, some other member appointed by the majority, shall take the chair at eleven of the clock in the forenoon; two balloting glasses, marked A. and B. shall be placed before the chair, the one for receiving the balloting lifts, marked (A.), and the other for receiving the balloting lifts, marked (B.), and stand open for receiving lifts until two of the clock in the afternoon: at which hour the ballot shall be closed, when three scrutineers to each balloting glass shall be nominated by the President, or presiding member, to examine the lifts; but, in case not more than five members shall attend to vote on that day, the Officers of the preceding year shall be continued till the next general election.

III. A

III. A sufficient number of printed balloting lifts of all the officers in being, according to the forms annexed (A. B.), shall be ready; in which if any member chooses an alteration, he is to strike his pen across the printed name, or names, of such as he disapproves, and write on the blank side the name or names of such as he would substitute in their place.

IV. Each member shall deliver his lifts folded up to the President, or presiding member, to put into the glasses; and the Collector, sitting on the side of the chair, with a list of the members before him, shall mark the name of each Member so delivering in his lifts.

V. When the ballot is closed, one of the scrutineers shall open and read aloud each list, and file it, while the other two or more mark the names; and when all the lifts are drawn, the marking scrutineers shall cast up and report the same to the chair; after which, the President, Vice-President, or presiding Member, shall declare the persons who have the majority of votes to be the officers respectively for the ensuing year.—Such election shall likewise be declared again at the next meeting of the Society.

VI. If the President, or any of the Vice-Presidents, shall resign or die, the remaining Vice-Presidents shall continue to act and preside at the meetings of the Society, in the order they are placed in the election list, until the next annual meeting for the choice of officers, or some other general, or extraordinary general meeting, which the Society shall please to appoint for such particular election.

VII. If any of the officers of Secretary or Assistant Secretary, Register, or Collector, shall become vacant, a person shall be appointed, at the next meeting of the Society, to act in such respective office of Secretary, Assistant Secretary, Register, or Collector, until the next general meeting, or an extraordinary general meeting, which shall be appointed for electing a person by ballot, to fill

the vacant office for the remaining part of the year.—In case the office of Secretary, Assistant Secretary, Register, or Collector, be at any time resigned, which resignation shall take place on a subsequent day; it shall be in the power of the Society to proceed to the election of a proper person to fill such office on such resignation taking place, or to nominate one to hold it *pro tempore*, until such office shall be filled up.

VIII. At all elections of officers, if the suffrages should be equal, the decision shall be by lots, prepared by the scrutineers, and drawn by the President, Vice-President, or presiding Member.

IX. Notice of the annual, or of any occasional election of officers, shall be published three different days, in such news-papers as the Society shall order, one week at least before the day of election.

X. Notwithstanding the election of officers is annual, the Society reserve to themselves the power of removing either their Secretary, Assistant Secretary, Register, or Collector, by two general or extraordinary general meetings; in which case the said officers shall be paid their salaries in such proportions as may be then due to them.

XI. Neither the Secretary, Assistant Secretary, the Register, nor the Collector of the Subscriptions, shall be members of this Society.

XII. No person, except he shall have been an officer the preceding year, shall be admitted as a candidate for any lucrative employment, without having personally presented his petition or memorial to the Society, a fortnight before the day of election; which petition or memorial shall be read immediately after the first, and again after the second reading of the minutes.

XIII.

XIII. No officer who receives a salary, or servant, shall be entitled to any premium or bounty whatever from the Society.

XIV. No officer, or servant, shall presume, under any pretence whatsoever, to accept of any present or gratuity from any candidate for a premium or bounty, or any tradesman having dealings with the Society, or any person coming to see the Machines, on account of such premium, bounty, dealing, or inspection.

XV. No officer, servant, or person, employed to shew the machines in the several repositories, shall accept any gratuity from the maker or seller of any Machines made after Models or Machines, for which the Society have adjudged any premium or bounty.

XVI. A messenger shall be chosen or removed at any meeting of the Society; and so long as he continues in their service, he shall be paid a salary of twenty-six pounds a year, and have an annual cloathing, at an expence not exceeding ten pounds.

S E C T. II.

Duty of the President, Vice-Presidents, and Chairmen.

I. **T**HE duty of the President, Vice-President, (in the order they appear in the list), or Chairman, is to preside at all meetings, with his hat on if he pleases, to regulate the debates of the Society; to state and put questions, both in the affirmative and negative, according to the sense and intention of the meeting; to check irregularities, and keep all persons in order; to direct summonses for all extraordinary general meetings; and to execute, or see to the execution of all the rules and orders of the Society.

II. The President, or any one of the Vice-Presidents, shall sign receipts for the subscription money; and any two or more of them are empowered to draw upon the Bank for such sums of money as the Society shall direct.

S E C T.

S E C T. III.

Business of the Secretary.

I. **H**E shall attend all meetings and committees of the Society : he shall take down all minutes, and produce them, fairly written, at the next ensuing meetings. He shall read all letters, and other papers, sent or communicated to the Society ; and translate them into English, if they should be in any other language. He shall prepare all answers, when ordered by the Society, in such language as shall be directed, and lay the same before the Committee of Correspondence for their examination, unless the Society shall judge an immediate answer necessary. He shall prepare an annual historical register of the transactions of the Society, beginning every year from Midsummer-day, and ending that day twelvemonth. This register shall contain an account of all premiums bestowed, with the names of the persons who have received them, digested under proper heads ; what premiums the Society have engaged for the next and succeeding years ; the number of members, with the amount of their subscriptions, and money in Bank, as they stood on Midsummer-day ; and what have been the expences in officers, servants, apartments, and workmen's and tradesmen's bills of all sorts. He shall prepare all lists of premiums, lists of members, advertisements, and other publications ordered by the Society ; and take care that the same be properly and correctly printed : and his name, or that of the Assistant Secretary, as by order of the Society, shall be signed to all publications. He shall make proper indexes to all the books of the Society. He shall visit manufactories, or apply to manufacturers for information, when required by the Society ; and he shall, as much as possible, endeavour to make himself acquainted with the nature and circumstances of the several arts and manufactures of this and other countries.

II. The Secretary shall read the whole of the Eleventh Section of the book of Rules and Orders, at the time when the standing Committees are appointed to be declared
B
in

in the Society, and also at the opening of the business in the general committee of election, ordered to be holden on the Friday following annually. And in consideration of his constant attendance, abilities, and diligence, he shall be paid a salary of one hundred and fifty pounds a year.

S E C T. IV.

Business of the Assistant Secretary.

I. **T**HE Assistant Secretary shall attend at all meetings of the Society. He shall likewise attend committees, when particularly ordered. He shall transcribe fair, and examine with the originals, all the proceedings of the Society's meetings and committees, in the following books respectively, viz. Society's Minute-Book—Committee Minute-Book—Memorandum Books—Copy-Book of letters received by the Society, and not set aside—Book of Rules and Orders—and Reward Book—And shall paste all letters and papers in the Guard Book, when so ordered.—All the books and papers of the Society shall be kept at their office for the inspection of the members: and the Secretary, Assistant Secretary, and Register, shall each of them have a key to the presses: moreover, all papers shall be copied in the same office, that they may be at hand when wanted.—He shall transcribe all letters that have been prepared by the Secretary, and approved by the Society. As a satisfaction for such services, he shall be paid a salary of fifty pounds a year.

II. Any Member, having obtained leave to take copies of the proceedings or papers of the Society, shall pay to the Assistant Secretary, for writing the same, after the rate of two-pence for every hundred words.

S E C T.

S E C T. V.

Business of the Register.

I. **T**HE Register shall have an apartment in the house of the Society, that he may be ready on the spot to receive messages, letters, and all matters brought to the Society; to answer all enquiries; and deliver plans, lists, &c. to such members as shall come or send for them, of which he shall take care to have a sufficient number. He shall have the custody and care of all the furniture, books, such papers as the Society shall think proper, and other effects whatever, belonging to the Society. He shall have the direction of all the inferior servants. He shall receive and have charge of all the matters sent to the Society by candidates for premiums, and shall enter them properly, at the time when delivered, in a book for that purpose. He shall keep a fair inventory of all the goods and effects of the Society, to be always ready when called for. He shall keep an account of all stationary ware, printed books, coals, candles, and all other particulars sent in by tradesmen, for the use of the Society, in a day-book for that purpose; and shall enter the same fairly, under their several heads, in another book, to be laid every month before the Committee of Accompts, as a check on tradesmen's bills. He shall attend all meetings and committees of the Society, and inform them of all matters, under his department, necessary for them to know. For all which services he shall be paid a salary of fifty pounds a year; and fifty pounds to pay the servants, for cleaning the rooms and furniture, and the boys that attend the meetings of the Society and committees, and other incidental charges to which he is liable.

S E C T. VI.

Business of the Collector.

I. **T**HE Collector shall give such security as the Society shall require, for the trust reposed in him. He shall collect the subscription-money from the members as it becomes due, paying all he collects, over and above the sum of one hundred pounds, into the Bank of England, in the names of the two chairmen of the Committee of Accompts for the time being; which sum of one hundred pounds he may reserve in his hands, to defray the current expences of the Society. He shall attend all Committees of Accompts; and at every meeting of the Society he shall lay before them the Bank-book, with an account of what money he has received, paid into the Bank, or remains in his hands. He shall keep the cash account of the Society, and draw out exact lists of the members, with the sums contributed by each, and arrears due. He shall deliver to the chairmen of the Committee of Accompts, on the last day of January, in every year, an account of the members who have paid in the preceding year, as likewise how many were elected, declined, or remain in arrear in that year. For all which services he shall be allowed one shilling in the pound, on all such contributions, but not on legacies and particular donations.

II. And whereas a Collector, with whose conduct the Society may be well satisfied, may happen to be unavoidably prevented, through sickness or accident, from performing his duty, at a time when it may be prejudicial to the Society to have the collection delayed; or a Collector may have given such cause of dissatisfaction as to render his suspension expedient, and the time requisite for a proper examination into his conduct, before he may be either restored or justly removed, may occasion a prejudicial delay in the collection; the Society, to obviate these inconveniences, reserve to themselves the power of suspending, in the latter case, a Collector at any ordinary meeting when twenty members at the least are present; and, upon confirmation of such suspension, of appointing, in either of the said cases, a temporary Collector, which appointment shall not require confirmation.

S E C T. VII.

Meetings of the Society.

I. **T**HERE shall be four General Meetings every year, in the great room of the Society, at fix of the clock in the evening precisely; viz. on the third Wednesday in April, the second Wednesday in May, the second Wednesday in November, and the second Wednesday in December: At which meetings, or at any extraordinary general meetings only, if fifteen members at least are present, rules and orders for the government of the Society may be made and altered; and such rules, orders, and alterations, being approved at the next succeeding general or extraordinary general meeting, shall be valid and binding.

II. An Extraordinary General Meeting may be called, if twenty members, at the least, are present, and the majority shall desire such extraordinary general meeting; which extraordinary general meeting shall be advertised three days successively in two of the daily papers: and, if fifteen members are present, they may proceed to business.

III. No proposition shall be offered to the Society, as matter of new rule and order, or which shall contain in it an alteration, or amendment, of any established rule and order, unless delivered in by a member, ten days before a general meeting of the Society, to the Secretary, who shall immediately cause copies to be made of it, and to be hung up in the Society and Committee Rooms. At the next general meeting, the Secretary shall, immediately after reading the minutes of the preceding meeting, read all such propositions once over, according to the order they have been delivered in; which propositions shall be read a second time, with a proper pause after each; and, if any of those propositions be moved and seconded, it shall then be taken into consideration.

IV. All

IV. All new rules and orders, once passed, are to be hung up in the Society's room till they are confirmed, with the date when passed the first time, and when to be confirmed.

V. All new rules and orders shall be signed by the President, or the Vice-President, and undersigned by the Secretary, and hung up in the Society-room and Committee-room, for the information of the members, till such time as they are inserted in their proper places in the subsequent printed book of rules and orders.

VI. The Ordinary Meetings of the Society shall be held on Wednesday, in every week, at six of the clock in the evening precisely, from the fourth Wednesday in October, to the first Wednesday in June; and from the first Wednesday in June, to the fourth Wednesday in October, there shall be no meeting of the Society, unless called by the President, or two Vice-Presidents, on extraordinary occasions; and proper notice given thereof in the daily papers: and, if at such ordinary meetings there should be present eleven or more members, they may proceed on business; but, in case there should not be eleven members present at seven o'clock, they may proceed on business with nine members only. And the said meetings shall have power to appoint such committees as they think necessary.

VII. An extraordinary meeting, for the doing of common business only, may be at any time ordered by the Society in the same method as an extraordinary general meeting.

S E C T. VIII.

Order of the Proceedings of the Society.

I. **T**HE book of Rules and Orders, list of premiums and of members, shall lie upon the table before the President, or presiding member, at all meetings; and before the Chairman, at all committees.

II. Each

II. Each member is at liberty, before the President, Vice-President, or presiding member, takes the chair, to deliver to the Secretary, in writing, the names of not more than two persons whom he desires to be admitted auditors at that meeting; which names the Secretary shall enter in a list, together with the name of the proposer. The list shall be read as soon as the chair is taken; and, if not objected to, the Register shall carry the same to the Committee-Room, and there call over the several names, when the persons allowed to be present may enter the great room, and seat themselves among the members, but shall not be permitted to debate or vote.

III. Persons desirous of being admitted auditors, are to remain in the Committee-Room, until their names are called over by the Register.

IV. No person to be admitted an auditor at any meeting of the Society, unless introduced by a member; nor shall any member propose an auditor to be admitted, after the chair is taken.

V. No auditor to be admitted at the meetings of the Society but those who shall have obtained leave of the Society, or members of the Societies of the same kind in Scotland and Ireland.

VI. No member, whose subscription shall be beyond the current year in arrear, shall be at liberty to propose an auditor to be present at any meeting of the Society; and the Collector is directed to attend to this circumstance.

VII. At all meetings, business shall begin at six o'clock in the evening, with reading the minutes of the preceding meeting; but no part of such minutes shall be discussed till the whole has been read through.

VIII. Candidates shall be ballotted for; and, during the ballot, the business of the evening shall be proceeded on.

IX. The

IX. The minutes shall be read a second time; and no other matter shall be proposed till the said minutes have been discussed, article by article: and all parts of the minutes, which are not objected to at the second reading, shall stand confirmed.

X. The President, after the first, and also after the second reading of the minutes, is to declare, that no person is a member, unless his first subscription has been paid. And no person shall be entitled to be present at any meeting or committee, whose subscription shall be at any time for two full years in arrear.

XI. Reports from committees shall be made; and the adjournment of those committees, which have not finished the business referred to them, shall be declared to the Society.

XII. All reports from the different committees shall be made to the Society in succession, according to their respective dates, unless when ordered otherwise by the Society.

XIII. A report from a committee, except in the case of a bounty, shall not be recommitted, but by a majority of two thirds.

XIV. The report from the Committee of Accounts is to be made between the first and second reading of the minutes, the next Wednesday succeeding the audit.

XV. New matter to be considered.

XVI. The President, or presiding member, shall then read over to the Society the subjects the committees are to discuss the following days.

XVII. Letters to be read.

XVIII. No question shall be put on any motion, unless the motion be seconded.

XIX. No

XIX. No motion shall be permitted, for the repealing any confirmed resolution of the Society, till such resolution has been in force three months ; nor shall any motion that has been rejected be made again, till after three months from the time of its rejection.

XX. No new proposition shall be entered upon after ten of the clock at night.

XXI. No member, on any pretence whatsoever, shall be at liberty to move, that he may have leave to make a motion after ten of the clock.

XXII. No premium shall be offered to the public, unless it has been approved of by a committee, and agreed to by the Society, at one meeting ; if the premium shall have been already published, in the Society's transactions, or at two meetings of the Society, if it be a new premium ; and no premium or bounty shall be given to any candidate, unless the Society, at two meetings, shall be satisfied that such candidate does really deserve the same.

XXIII. When any proposal is made for a premium or reward, and the motion made and seconded, it shall be delivered to the chair in writing, and the same shall be read twice.

XXIV. No motion shall be made for the dispensing with any condition of a premium as offered in the advertisement, on any pretence whatever.

XXV. No motion shall be admitted to be made for the lending any of the machines of the Society, on any pretence whatever.

XXVI. No proposition shall be carried into execution till it is approved and confirmed by the Society at two subsequent meetings ; but, if a negative be put upon an affirmative proposition, or a negative proposition be agreed to, such decisions shall not require confirmation.

XXVII. If, at the second reading of a proposition, any alteration shall be made by way of amendment, such altera-

tion shall not want the confirmation of another meeting, unless the Society shall increase a premium, bounty, or any other expence ; in which case it shall require the confirmation of another meeting.

XXVIII. No member shall be permitted to be on the area or space between the tables, while the Society is proceeding on business ; nor shall any member stand up within the seats, unless it be to speak, or to go from, or return to his place therein.

XXIX. When any member speaks, he shall stand up and address himself to the chair, and the rest shall remain silent.

XXX. When two or more offer to speak together, the President, or presiding member, shall determine who shall speak first.

XXXI. At all meetings of the Society, no member shall speak more than once on one and the same question, unless called upon from the chair to explain himself ; excepting only the original proposer of any new motion, who shall be allowed the privilege of replying once on such occasion.

XXXII. The member that speaks to order shall be first heard.

XXXIII. When a matter is in debate, if any member speaks to new business, the President or presiding member shall interrupt him.

XXXIV. When, on any question, an equal number of hands appear to be held up for and against the same, the President, or presiding member, shall appoint two members to count and report the numbers to the chair.

XXXV. In all meetings and committees, the President, or presiding member, shall only vote when the suffrages are equal.

XXXVI. The

XXXVI. The opinion of the Society shall be taken by ballot, instead of hands held up, if desired by five members.

XXXVII. A division shall not be granted, but upon the request of six members.

XXXVIII. No new matter, either respecting the government of the Society, or the measures for the improvement of arts, manufactures, and commerce, shall be received, unless it be laid before the Society in writing.

XXXIX. At every meeting of the Society, all the resolutions of such meeting shall be taken down at large, and read aloud by the Assistant Secretary immediately after they have been respectively agreed to.

XL. No meeting shall be adjourned until the majority of the members present, upon the question being put and seconded, shall agree thereto; nor shall the question be put until the names of the candidates proposed at such meeting have been read.

S E C T. IX.

Order of Proceedings at a General or an Extraordinary General Meeting.

I. **T**HE minutes of the preceding ordinary meeting shall be read.

II. The President, or presiding member, shall then declare the meeting to be a general or an extraordinary general meeting.

III. The minutes of the preceding general meeting shall be read the first time; and, after a short pause, shall be read a second time; when such parts as are not objected to shall stand confirmed.

IV. New matter relative to such meetings only may be proposed and discussed.

V. If, after a proper pause, no new matter is proposed, then the general or extraordinary general meeting shall be adjourned to the next general meeting in order; after which, the usual business to go on.

S E C T. X.

Election of Members.

I. **N**O person is to be proposed for a member, unless recommended by three members; and the name, place of abode, and addition of the person recommended, shall be delivered in, signed by the proposers, which shall be read by the Secretary, who shall insert the name in a list of candidates, to be hung up in the Society and committee rooms, until the next meeting of the Society, at which such persons shall be ballotted for, provided there be seven days between the meetings: the names of the proposers, together with the name and addition of the person to be ballotted for, shall be put upon the ticket, placed on the box, during the time of such ballot. The Register having a sufficient number of balls, shall give one to each of the present balloting members; and, if two thirds of the members then voting shall ballot in his favour, he shall be deemed a perpetual member, upon payment of twenty guineas at one payment; or a subscribing member, upon payment of any sum, not less than two guineas annually (BB.) Peers of the Realm, and Lords of Parliament, desirous of becoming members of this Society, shall, on their being proposed at any meeting of the Society, be immediately ballotted for.

II. In election of members, a second ballot shall be granted, if immediately demanded.

III. Every person, upon his election, is to pay his subscription money; or one of the members is at liberty to make the deposit in his name, in case of absence.

IV. Every

IV. Every member shall pay his subscription money in arrear within one month after he has been applied to by letter from the Collector for that purpose, according to the copy annexed (C); and no person shall be entitled to debate, or vote, at any meeting or committee, until his subscription for the current year, and all arrears, are paid; and no person shall be entitled to be present at any meeting, or committee, whose subscription shall be at any time for two full years in arrear: yet as several, who have declined continuing their subscriptions for a time, may be again desirous of becoming members, but by the foregoing rule and order seem to be precluded until their arrears shall be discharged, it is hereby ordered, that any such person shall be capable of being re-elected a member of the Society, in the same manner, and on the same terms, as if he had never been a member before.

V. When any person is elected a member, the Secretary shall immediately inform him thereof by a letter (D); and the Collector shall wait upon him if in town, and carry a printed book of rules and orders, and the list of premiums.

VI. The names of such persons as have not paid their first subscription-money, are to be omitted in the list of members.

VII. Foreigners, or persons who do not reside in Great Britain, may be elected by ballot corresponding members of this Society, without being subject to any annual payment; and shall be admitted to the meetings and committees of the Society during their residence here, provided such residence does not exceed three months at one time; but shall not be permitted to vote.

VIII. On election of any person to be a corresponding member of this Society, a letter shall be written by the Secretary, acquainting him therewith; and the Secretary, in such letter, shall inclose him an exact copy of the standing rule and order, "That no member of this Society shall
" hereafter be a candidate for, or entitled to receive, any
" premium, bounty, or reward, except the honorary medals
" of

“ of the Society ;” and also, that the Society request their corresponding members, as often as shall be convenient, to favour them with accounts of such useful discoveries, or improvements in any of the polite or economical arts, as may come to their knowledge.

S E C T. XI.

Of Committees.

I. **T**HE standing Committees for the year shall be declared, and the members thereof shall be named by the Society, at eight o'clock, on the first Wednesday in March ; and a general committee of election, to which the chairmen and members of the several committees shall be especially summoned, shall meet on the Friday next ensuing, to take into their consideration the choosing two chairmen to each of the several committees for the following year, and report their names to the Society on the second Wednesday in March, as proper persons to serve as chairmen in the respective committees, under the titles of which they shall be severally inserted as follows :

Committee of Accompts.

Correspondence and Papers.
Agriculture.
Chemistry, Dying, and Mineralogy.
Polite and Liberal Arts.
Manufactures.
Mechanicks.
British Colonies and Trade.
Miscellaneous matters.

And that they report and recommend them as such to the Society, to be elected at their annual election of officers, to be holden on the twenty-second day of the same month.

II. Nine committee minute-books are to be kept ; one for each of the above-mentioned committees.

III. Two

III. Two chairmen shall be elected, by ballot, for the committee of accompts, committee for miscellaneous matters, committee of correspondence and papers, and each class of the committee of premiums, severally; who shall preside for that year, when present, in the order they are named; and, in case neither of the said chairmen should be present at their respective committees, any other member shall be appointed, by the committee, chairman for the occasion.

IV. Committees shall not take up any matter, unless referred to them by the Society.

V. All committees shall be summoned, and the matters referred to them shall be specified in the respective summonses.

VI. All committees shall have power to adjourn themselves as they think fit; and, notwithstanding particular gentlemen are named for each committee, every member is of every committee.

VII. If a member shall signify to the Secretary his intention to attend any committee, he shall be summoned to it; and the Secretary shall be directed to summon such other members as the chairman apprehends most conversant in the business to come before them; which business also shall be declared in the summons: and three members shall constitute a committee.

VIII. In order that every member may be the better informed of the times of the meetings of the several committees, in general cases they are fixed in the following manner:

Committees of Correspondence and Agriculture, on Monday.

Colonies and Trade, and Manufactures, on Tuesday.

Mechanicks, on Thursday.

Polite Arts, on Friday.

Chemistry, on Saturday.

Accompts, in the first week in every month,

IX. It is the duty of a chairman to observe, that no question be put in a committee, unless three members are present; and, before an adjournment of such committee, or report concluded, that the minutes be read, and signed by the chairman, who shall certify, that three members at least were present. And the chairman is requested to attend the reports of the committee in which he presided, when such reports are made to the Society.

X. The chairman shall take care that regular meetings of the committee be appointed, and shall make their reports perfect, and without blanks, at the next meeting of the Society; but, in case, upon appointment of a committee, a sufficient number do not attend, the chairman is required to appoint another day, and shall direct the Secretary to summon the committee on a future day, at a distance of not less than three days inclusive.

XI. There shall be constantly hung up in the Society's room and committee-room, a list of all committees, specifying the business they are to consider, and the days they are appointed to meet.

XII. No pecuniary or other reward shall be given to any candidate for a premium or bounty, for his trouble or attendance on any committee, to whom such matter shall be referred by the Society, for their consideration, unless by order of the Society.

XIII. All references to the several committees shall be entered in the respective committee-books, in one list, at the beginning of such books, in order that the subjects of them may be regularly taken up.

XIV. Lists of reports that are ready to be made, or standing for confirmation, with their dates, shall always be hung up in the Great room.

XV. Every committee shall direct the Secretary to write to one or more of the persons subscribing any certificate in claim of a premium in Great Britain, or to
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such other person as the committee may think proper, for a further information of the truth of such certificate, and shall wait for an answer as to the reality of their having signed the same, before the adjudication of such premium.

S E C T. XII.

Of Rewards.

I. **T**HE chief objects of the attention and encouragement of the Society, in the application of their rewards, are, ingenuity in the several branches of the polite and liberal arts; useful inventions, discoveries, or improvements in agriculture, manufactures, mechanicks, and chemistry; or the laying open any such to the public; and, in general, all such useful inventions, discoveries, or improvements, as may appear to have a tendency to the advantage of trade and commerce.

II. The Society reserve to themselves the power of giving, in all cases, such part only of any premium as the performance shall be judged to deserve, or reserving the whole, if there be no merit.

III. No premium shall be proposed after the third Wednesday in March; and no report from a committee for continuing an old, or establishing a new premium, shall be read in the Society after the second Wednesday in April; on or before which day, all premiums shall be confirmed, and finally concluded on.

IV. No member of this Society shall be a candidate for, or entitled to receive, any premium, bounty, or reward whatsoever, except only the honorary medal of the Society.

V. No member, who is a candidate for the honorary premium, or medal, of this Society, shall be of the committee to which such matter may be referred; or ever present at their sittings, while the subject is under consideration,

consideration, unless called in to answer such questions as the committee may propose: nor shall any such candidate be present in the Society when the matter is before them, whether in debate, or for determination, unless called in. Which rules all members, being such candidates, are strictly to observe, under penalty of forfeiting their title to such medal, notwithstanding any determination of the Society in their favour.

VI. If any member shall be afterwards found to have transgressed the rules mentioned in the preceding resolutions, by the means of a borrowed or fictitious name, such member shall be expelled the Society.

VII. No member, who is the father or master of a candidate for a premium, bounty, or reward, nor any person anywise lucratively interested in such an event, shall be of the committee to which such matter is referred; nor present in the Society when it is under consideration, unless called in, under penalty of excluding such child, scholar, apprentice, or servant, from all title to any such premium, bounty, or reward, notwithstanding a determination of the Society in their favour.

VIII. A candidate for a premium, or person applying for a bounty, being detected in any disingenuous methods to impose on the Society, shall forfeit any such premium or bounty, and be deemed incapable of obtaining any for the future.

IX. No candidate shall be present at any meetings of the Society or committees, or admitted at the Society's rooms, after they have delivered in their claims, till such claims are adjudged, unless summoned by the committee, under forfeiture of the premium, or bounty, for which they are candidates.

X. No machine, or model of a machine, shall be admitted to claim a premium, unless the whole, and every part thereof, shall be delivered into the Society's office at or before the time appointed by the Society. And, if any
candidate

candidate shall secretly make addition to, or alteration in his machine or model, otherwise than by repairing and putting the several parts together, after it is lodged with the Society, he shall, on discovery, be deemed incapable of receiving any premium.

XI. The Society shall, whenever they think proper, desire the assistance of such gentlemen, manufacturers, or others, though not members of it, as shall be deemed best able to judge of, and discover, the truth and value of any matter or thing for which a premium has been claimed.

XII. No medal, or sum of money, shall be given as a bounty, or reward, for any thing not mentioned in the list of premiums, at any time, unless fifteen members are present; and the majority, to bestow such medal or sum of money, shall consist of two thirds, at least, of the members then present; the same to be confirmed by ballot.

XIII. If a claim for a premium shall be rejected by the Society, no motion shall be made for giving to the candidate, in lieu of such premium, any bounty of equal honour or value with the premium offered.

XIV. No person shall receive any premium, or bounty, from the Society, for any matter for which he has obtained or proposes to obtain a patent. Nor shall any model or machine, for which a patent has been obtained, or is proposed to be obtained, be admitted into the repository of the Society.

S E C T. XIII.

Resolutions.

I. **T**HAT all models of machines, which obtain premiums or bounties, for the future, be the property of the Society.

II. In the list of the members, after the name of each member, his addition and place of abode are to be inserted.

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III. With

III. With the list of premiums, an account of all the medals, premiums, and bounties, which have been given by the Society the preceding year, to whom, and for what purposes, shall be printed annually.

IV. The committee of correspondence are at liberty, from time to time, to refer such letters as they esteem proper to the respective committees, without reporting them to the Society, in order to be referred to such committee; except such as propose the granting any new premium or bounty.

V. All the books of the proceedings, correspondence, &c. of the Society, shall be kept in the Society's office, to be inspected by members at any reasonable hour; the Register having, for that end, a key to the presses.

VI. Members wishing to obtain copies of papers belonging to the Society, shall give a list of such papers as they want, which lists shall be read by the Secretary.

VII. All the written accounts, for which any premium is offered and given, or for which the Society have given a bounty, shall be published; such accounts being first referred to a committee, to prepare them for publication.

VIII. That the Society do not, under the notion of varnishing, touching, or on any account whatever, suffer any painter, except Mr. Barry, to meddle with the series of pictures in the Great Room.

IX. No person shall be permitted to make any sketches, finished drawings, or paintings, from any of the series of pictures in the Society's Great Room, painted by Mr. Barry, either in part or the whole. And the officers of the Society are ordered, and strictly enjoined, to prevent all attempts of the kind, whenever they may discover them to be made either by members or strangers.

X. No person shall be permitted to make any sketches, finished drawings, or paintings, from any statues, busts, casts,

casts, drawings, prints or pictures, in the Society's possession, without leave being first obtained from the Society.

N. B. In case any person shall be inclinable to leave a sum of money to this Society by will, the following form is offered for that purpose :

ITEM, I give and bequeath unto A. B. and C. D. the sum of
upon condition, and to the intent, that they, or one of them, do pay the same to the Collector, for the time being, of a Society in London, who now call themselves *The Society for the Encouragement of Arts, Manufactures, and Commerce* ; which said sum of
I will and desire may be paid out of my personal estate, and applied towards carrying on the laudable designs of the said Society.

(B) BALLOTING LIST.

PRESENT CHAIRMEN.

Committee of Accompts.	Committee of Accompts.
Correspondence and Papers.	Correspondence and Papers.
Polite Arts.	Polite Arts.
Agriculture.	Agriculture.
Manufactures.	Manufactures.
Mechanicks.	Mechanicks.
Chemistry.	Chemistry.
Colonies and Trade.	Colonies and Trade.
Miscellaneous Matters.	Miscellaneous Matters.

(BB)

N^o

179

REceived of
the sum of being his
contribution to the *Society for the Encouragement of Arts,
Manufactures, and Commerce*, for one year, from

£.

VICE-PRESIDENT.

N^o

179

REceived of
the sum of being his
full contribution to the *Society for the Encouragement of Arts,
Manufactures, and Commerce*.

£.

VICE-PRESIDENT.

S I R,

(C)

I Am directed to inform you, That your annual subscrip-
tion of has been in
arrear since the day of and
as it of consequence for the Society to know what sums
of money they can bestow in premiums, you are requested
to order the payment of it.

By Order of the Society,

COLLECTOR.

S I R,

(D)

I HAVE the honour to acquaint you, that on this day
you were elected a member of the Society for the
encouragement of Arts, Manufactures, and Commerce;
and as, by their rules and orders, every person on his
election is to pay his subscription-money, and is not con-
firmed a member till such subscription be paid, you
are requested to order the said payment to be made to the
Collector.

I am, Sir, your very humble servant,

ADELPHI.

SECRETARY.